

Robert Fisher Billing and Payment

 EFT
  CACS-A
 # of BAs: 2
 Disposition
 End Contact
 ID: [XXXXXX6191](#)
 Phone: [\(802\)727-0441](#)
 Contact History | Notes | DocImage
 CSR/Call Status:
 Co:

General
 Billing
 Finance
 Orders
 Deposit
 Credit
 Communications
 Tools and Links
 Search
 Inbox

Billing - BA #: 56-602621070, ACTIVE, CACS-A

BA Transactions
 From Date: * 02/05/2010
 To Date: * 08/04/2015
 Retrieve
 Reset

All
 Statement
 Payment
 Late Payment Charge
 Adjustment
 Pending Status
 Rejected Status

Date	Description	Amount	Balance
07/20/2015	BA STATEMENT DUE 08/15/2015	\$123.07	\$217.54
07/20/2015	LATE PAYMENT CHARGE	\$0.46	\$94.47
07/10/2015	CUSTOMER PAYMENT	\$-140.00	\$94.01
06/18/2015	BA STATEMENT DUE 07/14/2015	\$95.00	\$234.01
06/12/2015	CUSTOMER PAYMENT	\$-267.00	\$139.01
05/28/2015	BA STATEMENT DUE 06/23/2015	\$0.00	\$406.01
05/28/2015	LATE PAYMENT CHARGE	\$0.88	\$406.01
05/21/2015	REVERSAL OF COLLECTION FEE	\$-18.00	\$405.13
05/21/2015	MISCELLANEOUS ADJUSTMENT - COMPANY ERROR	\$-50.00	\$423.13
05/20/2015	BA STATEMENT DUE 06/15/2015	\$138.93	\$473.13
05/19/2015	COLLECTION FEE	\$18.00	\$334.20
05/08/2015	CUSTOMER PAYMENT	\$-433.00	\$316.20
04/17/2015	BA STATEMENT DUE 05/15/2015	\$317.13	\$749.20
04/17/2015	LATE PAYMENT CHARGE	\$4.27	\$432.07
04/10/2015	CUSTOMER PAYMENT	\$-577.00	\$427.80
03/18/2015	BA STATEMENT DUE 04/13/2015	\$428.34	\$1,004.80
03/18/2015	LATE PAYMENT CHARGE	\$5.70	\$576.46
03/13/2015	CUSTOMER PAYMENT	\$-419.00	\$570.76
02/18/2015	BA STATEMENT DUE 03/16/2015	\$571.27	\$989.76
02/18/2015	LATE PAYMENT CHARGE	\$4.14	\$418.49
02/13/2015	CUSTOMER PAYMENT	\$-417.00	\$414.35
01/21/2015	BA STATEMENT DUE 02/16/2015	\$582.29	\$831.35
01/21/2015	LATE PAYMENT CHARGE	\$2.47	\$249.06
01/09/2015	CUSTOMER PAYMENT	\$-400.00	\$246.59
12/18/2014	BA STATEMENT DUE 01/13/2015	\$411.06	\$646.59
12/18/2014	LATE PAYMENT CHARGE	\$2.33	\$235.53
12/12/2014	CUSTOMER PAYMENT	\$-122.00	\$233.20
11/17/2014	BA STATEMENT DUE 12/13/2014	\$233.78	\$355.20
11/14/2014	CUSTOMER PAYMENT	\$-145.00	\$121.42
10/20/2014	BA STATEMENT DUE 11/15/2014	\$123.39	\$266.42

10/20/2014	LATE PAYMENT CHARGE		\$1.42	\$143.03
10/14/2014	CUSTOMER PAYMENT		\$-150.00	\$141.61
09/19/2014	BA STATEMENT DUE 10/17/2014		\$141.95	\$291.61
09/19/2014	LATE PAYMENT CHARGE		\$1.48	\$149.66
09/12/2014	CUSTOMER PAYMENT		\$-152.00	\$148.18
08/19/2014	BA STATEMENT DUE 09/14/2014		\$148.60	\$300.18
08/19/2014	LATE PAYMENT CHARGE		\$1.50	\$151.58
08/15/2014	CUSTOMER PAYMENT		\$-140.00	\$150.08
07/18/2014	BA STATEMENT DUE 08/15/2014		\$150.86	\$290.08
07/18/2014	LATE PAYMENT CHARGE		\$1.38	\$139.22
07/11/2014	CUSTOMER PAYMENT		\$-200.00	\$137.84
06/18/2014	BA STATEMENT DUE 07/14/2014		\$139.23	\$337.84
06/18/2014	LATE PAYMENT CHARGE		\$1.96	\$198.61
06/13/2014	CUSTOMER PAYMENT		\$-304.00	\$196.65
05/19/2014	BA STATEMENT DUE 06/14/2014		\$197.29	\$500.65
05/19/2014	LATE PAYMENT CHARGE		\$3.00	\$303.36
05/09/2014	CUSTOMER PAYMENT		\$-392.00	\$300.36
04/17/2014	BA STATEMENT DUE 05/13/2014		\$300.39	\$692.36
04/17/2014	LATE PAYMENT CHARGE		\$3.88	\$391.97
04/11/2014	CUSTOMER PAYMENT		\$-550.00	\$388.09
03/18/2014	BA STATEMENT DUE 04/13/2014		\$390.60	\$938.09
03/18/2014	LATE PAYMENT CHARGE		\$5.42	\$547.49
03/14/2014	CUSTOMER PAYMENT		\$-258.00	\$542.07
03/07/2014	CUSTOMER PAYMENT		\$-258.00	\$800.07
02/18/2014	BA STATEMENT DUE 03/16/2014		\$542.21	\$1,058.07
02/18/2014	LATE PAYMENT CHARGE		\$5.11	\$515.86
02/14/2014	CUSTOMER PAYMENT		\$-500.00	\$510.75
01/17/2014	BA STATEMENT DUE 02/14/2014		\$511.03	\$1,010.75
01/17/2014	CUSTOMER PAYMENT		\$-293.00	\$499.72

Robert Fisher Disconnect Notice history

ROBERT Z FISHER	Primary	Home / Current	
58 ADAMS ST	DOB:	SSN/Tax ID:	Block Letters: No
	C
LACONIA, NH 03246-3732	Valid
	8027270441		

	Hold Date	Responsible User
	07/23/2015	

History Notes Contacts Legal Bankruptcy Customer View Custom Data Promise Schedule Third Party History	Filter Remove Filter	Records: 14 of 351 Get Next: 10 Go
--	--------------------------------------	--

Go to Date: [Go](#) [Expand All](#) | [Collapse All](#)

Transaction/Correspondence Sent (LS)	Date/Time	ACCT BL
Result: Route/Position: FINAL NOTICE / CALL (H10) / Primary Details: Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses Currency/Excuse: History Text:	05/26/2015 04:12A	405
Route/Position: FINAL NOTICE / CALL (H10) / Primary Details: Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses	04/22/2015 02:19A	749
Route/Position: FINAL NOTICE / CALL (H10) / Primary Details: Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses	03/25/2015 03:34A	1004
Route/Position: FINAL NOTICE / CALL (H10) / Primary Details: Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses	02/25/2015 03:10A	989
Route/Position: FINAL NOTICE / CALL (H10) / Primary Details: Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses	01/26/2015 03:56A	831
Route/Position: FINAL NOTICE / CALL (H10) / Primary Details: Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses	12/23/2014 02:22A	646
Route/Position: FINAL NOTICE / CALL (H10) / Primary Details: Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses	10/27/2014 03:25A	266
Route/Position: FINAL NOTICE / CALL (H10) / Primary Details: Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses	09/24/2014 01:52A	291

▶ TRANSACTION/CORRESPONDENCE SENT (LS)		08/25/2014 02:46A	
Route/Position:	FINAL NOTICE / CALL (H10) / Primary		ACCT BL
Details:	Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses		300
▶ TRANSACTION/CORRESPONDENCE SENT (LS)		07/23/2014 02:10A	
Route/Position:	FINAL NOTICE / CALL (H10) / Primary		ACCT BL
Details:	Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses		290
▶ TRANSACTION/CORRESPONDENCE SENT (LS)		06/23/2014 02:17A	
Route/Position:	FINAL NOTICE / CALL (H10) / Primary		ACCT BL
Details:	Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses		337
▶ TRANSACTION/CORRESPONDENCE SENT (LS)		05/27/2014 01:11A	
Route/Position:	FINAL NOTICE / CALL (H10) / Primary		ACCT BL
Details:	Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses		500
▶ TRANSACTION/CORRESPONDENCE SENT (LS)		04/22/2014 01:03A	
Route/Position:	FINAL NOTICE / CALL (H10) / Primary		ACCT BL
Details:	Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses		692
▶ TRANSACTION/CORRESPONDENCE SENT (LS)		03/25/2014 12:47A	
Route/Position:	FINAL NOTICE / CALL (H10) / Primary		ACCT BL
Details:	Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses		938
▶ TRANSACTION/CORRESPONDENCE SENT (LS)		02/24/2014 05:05A	
Route/Position:	FINAL NOTICE / CALL (H10) / Primary		ACCT BL
Details:	Letter/Trans:DISCONNECT TRANSACTION (DSCNECTP) To: All Primary Business Addresses, Other Group 9 Home Addresses		1058



Disconnect Notice

RE: Account Number: 56999999999
Overdue Amount: \$999.99

Date of Disconnect: 01/01/01

Service Location: Customer Street 1, Customer Street 2, City, State, CT Cus Zip

Reason for this notice: The amount due on your electric service account totals **\$999.99** and \$999.99 is overdue.

You have received a Disconnection of Service Notice because your account is overdue. If you cannot pay your total bill now, please contact us before the date of disconnect by calling Eversource. We will work with you to arrange a reasonable payment plan that will allow you to pay your bill and continue electric service. If you do not contact us, we may have to disconnect your service.

How to continue your electric service: We must receive at least \$999.99 or you must contact Eversource to make a payment arrangement before the date of disconnect shown or the Company will act on this notice.

To question or contest this notice: If you believe the proposed disconnection is unjustified, you may call or write our customer service office to request a meeting with a Company representative. The meeting may be in person or by phone. This request must be made before the date of disconnect shown above.

Residential customers only: If dissatisfied with the outcome of the meeting with the Company, you may request a conference with the staff of the New Hampshire Public Utilities Commission. This request must be made within five (5) days after the Company has advised you of its final decision. During the review period, your service will not be disconnected.

Security Deposits: Your account may be eligible for a security deposit equal to a period of two high use months according to NHPUC 1203.03. Deposits are refunded upon termination of services, or following 12 consecutive months of on-time payments for residential customers, or 24 consecutive months for commercial customers.

Your rights are continued on the reverse side.

Please detach this stub and return it with your check made payable to Eversource. Save a stamp by paying online at www.eversource.com.



Account Number
56999999999

Total Amount now Due
\$999.99

Amount Enclosed

CUSTOMER NAME
VARIABLE STREET ADDR2
VARIABLE STREET ADDR1
VARIABLE CITY XX 00670-4123

EVERSOURCE
PO BOX 650047
DALLAS TX 75265-0047

Collection Fee: Customers will be charged an \$18 collection fee when it is necessary to send an employee to your home or business. Your account will be billed the fee even if Eversource accepts a payment from you by coming to your property, leaves a collection notice, or disconnects power for non-payment.

Reconnection: When service has been disconnected for nonpayment, satisfactory arrangements for payment of past due amounts and reconnection charges must be made prior to reconnection. A deposit or written guarantee from a responsible third party may also be required.

Reconnect Charges: If your service is disconnected for non-payment, your account will be billed a reconnect charge of \$35 during normal business hours (8:00 a.m. - 4:00 p.m. Monday - Friday, excluding holidays) or \$70 outside of normal business hours, in addition to the collection fee. To avoid the collection fee and reconnect charge, please pay the amount due indicated on the Disconnect Notice before the date of disconnect, or contact Eversource to make acceptable arrangements.

Winter Protection - Residential Customers: During the winter period, November 15th through March 31st of each year, Eversource will not disconnect service to any residential customer for a past due balance that is less than \$225 (\$450 for electric heat). Customers over the age of 65 will not be disconnected without prior approval from the New Hampshire Public Utilities Commission (NHPUC).

Medical Emergencies - Residential Customers: If you believe a medical emergency exists in your home or would result if your service were to be disconnected, you may be protected from disconnection. We will postpone disconnecting your service if a registered physician, advanced practice registered nurse, physician's assistant or mental health practitioner certifies to us that a medical emergency would result from the disconnection of service. Oral certification will be effective for fifteen (15) days. Written certification will be effective for at least 90 days and can be renewed if the medical emergency continues to exist. Under all circumstances, however, you eventually must pay this bill. Please contact an Eversource representative for more information.

Financial Assistance - Residential Customers: Depending on your income, you may be eligible for federal assistance through your local Community Action Agency to help you pay your bill. Our customer service representatives will assist you in obtaining more information about this program.

Appeals: You have a right to a reasonable, deferred payment plan for overdue charges. If you have a problem, concern, or complaint which you feel Eversource is not handling properly, you have the right to appeal our decision to the NHPUC. Where disagreements arise, the NHPUC will decide what a fair payment plan should be. The toll-free number for the NHPUC in Concord is 1-800-852-3793.

Contact Information

Visit our web site: www.eversource.com

Call us at: 1-844-273-7760

Hearing Impaired/TDD: 1-800-346-9994

Eversource Customer Service Representatives are available to assist you Monday through Friday from 7:00 a.m. to 7:00 p.m..

A copy of your applicable rate schedule and the "Consumer Rights and Responsibilities" as written on this notice are available as a pamphlet upon request.

AVIS IMPORTANT! SI VOUS NE COMPRENEZ PAS, CET AVIS, APPELLEZ.
AVISO IMPORTANTE! SI USTED NO ENTIENDE ESTE AVISO, LLAME.

Please include this stub with your payment. If making a payment at a payment agency, please bring both parts of this notice.

ROBERT Z FISHER

Statement date: Mar 4, 2015

Customer name key: FISH

Account number: 56211617006

0004945



Due Date Mar 20, 2015	Deposit Amount Due \$680.00
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Contact Information

Emergency: 1-800-662-7764 (anytime)
Web Site: www.eversource.com

Simplify your life

Use eBill and ePay at www.eversource.com
Or Pay by Phone 1-888-729-7764

Electric Account Summary

Deposit Request Mar 4	\$680.00
Total new charges	\$0.00
Deposit amount due	\$680.00

This deposit is based on our estimate of your service for a 60-day period. Interest is applied annually to your account. If you are a residential customer, your deposit will be refunded to you when your Eversource bills have been paid on time for 12 consecutive months. If you are a non-residential customer, your deposit will be refunded to you when your Eversource bills have been paid on time for 24 consecutive months.

If you have any questions, please call our Customer information center at 1-800-662-7764.

Deposit Detail:

Service Reference	Address	Amount
674590001	58 ADAMS ST LACONIA NH	\$680.00

Make your check payable to Eversource. Please consider adding \$1 for Neighbor Helping Neighbor to your payment.



Account Number	Statement date	Deposit amount due	Amount Enclosed
56211617006	Mar 4, 2015	\$680.00	

Deposit amount due by Mar 20, 2015

ROBERT Z FISHER
58 ADAMS ST
LAGONIA NH 03246-3732

Eversource
PO Box 650047
Dallas, TX 75265-0047

5621161700635 0000680004 0000680004



Eversource Credit Department
PO Box 330
Manchester NH 03105
Eversource.com

April 30, 2015

ROBERT Z FISHER
58 ADAMS ST
LACONIA NH 03246 3732

RE: Disconnect Notice -- Deposit Past Due
Account: 56602621070
Deposit Amount Due: \$380.00
58 ADAMS ST LACONIA NH 03246 3732

DEPOSIT DISCONNECT NOTICE

Date of Disconnect: 05-14-2015

Service Address: 58 ADAMS ST LACONIA NH 03246 3732

Reason for this notice: Our records indicate that \$380.00 of the deposit required for your account has not been paid.

How to continue your electric service: We must receive the overdue deposit amount -- or you must contact our Credit Call Center at **1-844-273-7760** to make a suitable payment arrangement -- before the date of disconnect shown, or the company will act on this notice. Our representatives are available Monday through Friday from 7:00 a.m. - 7:00 p.m.

To question or contest this notice: If you believe the proposed disconnection is not justified, you may call or write our Credit Call Center at **1-844-273-7760** to request a meeting with a company representative. The meeting may be in person, by writing, or by phone. This request must be made before the date of disconnect shown.

Residential customers only: If not satisfied with the outcome of the meeting, you may request a conference with a member of the staff of the New Hampshire Public Utilities Commission. You must make this request within five (5) days after the company has advised you -- in person, by phone or by mail -- of its final decision. During the commission review period, your service will not be disconnected.

Reconnection - All customers: When service has been disconnected for nonpayment of deposit, satisfactory arrangements for payment of the deposit and reconnection charges must be made prior to reconnection.

Please note: If a payment arrangement has already been negotiated and your payments are current under the arrangement, you may disregard this notice. If payment is made at one of our payment agencies, please notify our Credit Call Center at 1-844-273-7760 to ensure uninterrupted service.

IMPORTANT NOTICE - YOUR RIGHTS FOR RESIDENTIAL CUSTOMERS

You have received a Disconnection of Service Notice because your account is overdue. If you cannot pay your total bill now, please contact us before the date of disconnect by calling the Eversource Credit Call Center at 1-844-273-7760. We will work with you to arrange a reasonable payment plan that will allow you to pay your bill and continue electric service. If you do not contact us, we may have to shut off your service.

Winter Protection

Eversource will not disconnect service for any residential customer age 65 or older during the winter period (November 15 - March 31) without the express prior written authorization of the New Hampshire Public Utilities Commission (NHPUC).

Medical Emergencies

If a medical emergency exists at your home or would result from disconnection of electric service, we will postpone disconnecting your service if the medical emergency is certified to us by a registered physician. Oral certification will be effective for seven days. Written certification will be effective for 30 days and can be renewed if the medical emergency continues to exist. Under all circumstances, however, you eventually must pay this bill.

Appeals

You have a right to a reasonable, deferred payment plan for overdue charges. If you have a problem, concern, or complaint which you feel Eversource is not handling properly, you may call our Credit Call Center at:

1-844-273-7760

If, after contacting us, we are not able to reach an agreement on a payment arrangement, you have the right to appeal our decision to the NHPUC. If this situation arises, we will inform you of how to pursue an appeal. Where disagreements arise, the Public Utilities Commission will decide what a fair payment plan should be. The toll-free number of the NHPUC in Concord is 1-800-852-3793.

Additional Information

Our customer service representatives are available to answer your questions Monday through Friday from 7:00 a.m. - 7:00 p.m. Also, a copy of your applicable rate schedule and the "Consumer Rights and Responsibilities" pamphlet are available upon request.

AVIS IMPORTANT! SI VOUS NE COMPRENEZ PAS, CET AVIS, APPELLEZ AVISO IMPORTANTE! SI USTED NO ENTIENDE ESTE AVISO, LLAME.



Letter of Guaranty

Prepared By

Document Owner(s)	Project/Organization Role
Jerry Dee	Credit Manager

Letter of Guaranty

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I. PURPOSE

This document has been developed by Learning and Development to provide written instructions for Credit Representatives to send a Letter of Guaranty.

II. OVERVIEW

In lieu of a cash deposit, a written letter of guaranty signed by a responsible party as surety for a customer's account may be accepted. The guarantor must have or once had service with PSNH. If accepted by the Credit Department, a guarantor is responsible for payment of the final bill up to the amount of the deposit. If a residential/non-residential customer maintains perfect credit for 12/24 months, respectively, the guarantor will be released from their liability. If perfect credit is not maintained, the guarantor is held indefinitely.

III. PREREQUISITES

A deposit must be requested on the account and the guarantor must have active service.

IV. SENDING THE LETTER OF GUARANTY

If a customer calls to sign a letter of guaranty, the Credit Representative will:

1. Review the guarantor's credit history in C2 and CACS. Acceptable credit history is not having any disconnect notices in the last 12 months.
2. If the credit history is unacceptable, inform the caller that they are not eligible to sign a letter of guaranty and note the account accordingly. Contact the customer and inform them that the person was not accepted. A deposit arrangement can be offered.
3. If the credit history is acceptable, inform the caller that you will send the letter of guaranty form which needs to be signed, notarized and mailed back to the Credit Department. They must be received within 14 days.
4. Navigate to K:deptdata/Active Credit. There are two letter of guaranty's listed: Guaranty Nonresidentialm and Guaranty Residentialm. Choose the proper one based on the rate

Letter of Guaranty

5. The system will display a SQL Command note. Select Yes

6. Click on the Mailings tab at the top of the page

Mailings



Edit

Recipient List

7. Click on the Edit Recipients list icon

8. In the Data Source box, click on the name of the letter

9. Click on Edit

10. Fill in all the information through the mail merge box

a. **Day:** Today's date

b. **Name:** Guarantors name and account number. If there are two names on the account, both names must be on the letter

c. **Address:** Guarantors service address

d. **Name2:** Name on the deposit account

e. **Address2:** Address on deposit account

f. **Acct:** Standard utility account number that the deposit is being requested for

g. **Dollar:** Deposit amount

11. Click on Close

12. Click on OK



Preview
Results

13. Click on Preview Results

14. Print the document

Note: If there are two names on the guarantors account, be sure that each name has its own line for each of the guarantors to sign on. Make sure everything still remains on one page.

15. Have a Credit Supervisor sign the form

16. Copy the form. Stamp "copy" on the copy so the guarantor has one to keep for his records

17. Send the letter of guaranty along with a postage paid return envelope to the guarantor. Make sure the postage paid envelope has your initials on it so it will come back to you when returned

18. Note the Deposit account in CACS with the following information and place a two week hold date on the account

a. Guarantor's name

- b. Address
 - c. Account Number
 - d. Amount of the Deposit (if the deposit request is for more than 1 account, list each account and the amount for each one)
19. Note the guarantor's account with the deposit BA # and the amount guaranteed
20. Place the original, the copy, an instruction info memo and a self-addressed envelope in a regular envelope and mail to the customer

V. LETTER OF GUARANTY IS RETURNED

When the letter of guaranty is returned, signed and notarized, the CR will:

1. Note the guarantor's account that the form was returned
2. Note the deposit account in CACS and route to the I01 State
3. Locate the Standard Utility BA that the deposit was requested for and click on the Custom Data tab in CACS. If the account is not CACS Active, the CR will need to process a Manual Account Set Up
 - a. From the Add CDS dropdown menu, select Guarantor
 - b. Click on Go
 - c. In the Guarantor Name field, type the name of the guarantor
 - d. In the Guarantor Address 1 field, type the address of the guarantor
 - e. In the Guarantor City field, type the city of the guarantor
 - f. In the Guarantor State dropdown menu, select the state of the guarantor
 - g. In the Guarantor Zip field, type the zip code of the guarantor's address
 - h. In the CTRSSNUM field, enter the amount of the deposit
 - i. Click on OK
4. In C2, locate the Deposit BA
5. Double click on the requested Deposit in the upper Deposit grid
6. In the Deposit Type dropdown menu, select Non-Monetary
7. In the Security Type dropdown menu, select Guarantor
8. In the Guarantor field, enter the name of the Guarantor and the BA#
9. In the Issued Date field, enter today's date
10. In the Received Date field, enter today's date
11. In the Expiration Date field, enter 12/24 months from today
12. Click on the Save button

Letter of Guaranty

Eversource Exhibit 5
DE 15-251

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13. Write the name of the Customer (not the guarantor) at the top of the letter of guaranty and field it by name and year in the filing cabinet